



HEADCORN HEADLINES: Wednesday, 30 August 2023

Dear Parents and Carers

I hope you have had a good summer break!
Not long now and we will be starting another new academic year.

I just wanted to inform or remind you of a few things before term starts again. **Please find attached a staff list, this year's term dates and our school uniform list.**

Below is some information regarding a slight **change to the length of the school day to finish at 3.20pm**. Along with some other reminders, you will also find your newly allocated PE days so you know which days your child can wear their PE Uniform to school instead of their formal uniform. Please take a moment to check that you have the correct items for both uniforms.

Something new we are introducing this year to aid transition are the Welcome to Year X Parent Meetings. These dates can be found in the '**Dates for your Diaries**' and are opportunities for parents to here about expectations, curriculum and other relevant information from your child's year group staff.

We have planned out the dates for this academic year so you can put these in your diaries well ahead of time. These will be sent out in next week's Headlines.

Miss Symonds



Change to Length of School Day

The Department for Education (DFE) has an initiative to ensure that all schools are offering 32.5 hours per week. This requires all school to provide a 6.5 hour day. Our previous school day was 5 minutes short so we will be increasing this from September. We will continue to start school at 8.50am (school will still open gates at 8.30am). We will now be opening our gates at the end of the day at 3.20pm with collection required by 3.30pm.

Break Time Snacks

Year R, 1 and 2 are provided with mid morning snacks so parents do not need to provide them. KS2 (Years 3 – 6) can bring in a snack which is limited to a piece of fruit, vegetables (see the list below). Snack time is a brief time during the morning and the children will only have time to eat one item. Children will not be permitted to eat items from their packed lunch or things such as crisps, chocolate bars etc. We can allow:

- Any fresh fruit
- Dried fruit eg raisins, apricots, etc
- Vegetables eg carrots, peppers, mini tomatoes
- Fruit alternatives such as fruit winders
- Breadsticks
- Small cheese portion eg Babybel



Term Time Absences

Please remember that you need to request authorisation for any non-medical, non-illness absences during term time. There is a form that needs completing **before** the absence. This form can be found on our website www.headcorn.kent.sch.uk or you can get a paper copy from the school office.

Information regarding our Penalty Noticing for unauthorised absence can be found on the website.

Medical Appointments

Attendance is very important as each session that your child is absent they are missing important learning time. Where possible please make any medical appointments or check ups such as opticians, dentists, etc after school or during the holidays. We will not be able to release siblings for any appointments that are emergency or necessary during the school day.

Office Opening Times

The office will be open from **8.00 - 9.30am** and again at **2.30 - 3.45pm**

You can still contact via email: admin@headcorn.kent.sch.uk and the telephone: 01622 891289 outside of these hours.

Please try to send everything your child needs for the day in with them. We understand that items can be forgotten at times however please note the following:

- Guitars and other instruments need to be sent in with your child. If they forget their instrument then they will be able to borrow from the teacher or another pupil. Please do not bring these to the school office.
- Water bottles do not need to be dropped in as we have spares to use for those children who have forgotten them.
- Lunchboxes - we can order a lunch from the catering company. Please phone the office to arrange this.



Please note that we are a Smoke and Vape-free site.



Please remember that we do not allow dogs on site even if they are being carried. Only Guide and Assistance Dogs will be allowed through the gates.

PE Days

At Headcorn Primary School we allow children and staff to wear their PE Uniform on their allocated PE days.

Please make a note of your child's allocated PE days below:

Year R: Wednesdays (not until Term 2)

Year 1: Tuesdays & Thursdays

Year 2: Mondays & Thursdays (not on the 1st day back)

Year 3: Mondays & Wednesdays (not on the 1st day back)

Year 4: Mondays & Fridays (not on the 1st day back)

Year 5: Tuesdays & Fridays

Year 6: Mondays & Fridays (not on the 1st day back)



Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
Years 2, 3, 4, & 6	Years 1 & 5	Years R & 3	Years 1 & 2	Years 4, 5 & 6
<i>Not on 1st day back!</i>		<i>YR PE starts in Term 2</i>		

Email Contact Addresses

We offer a variety of ways that parents and carers can communicate with the school and to be able to direct your queries or concerns to the appropriate team. This will also enable us to manage the increase of electronic communication.

By telephone: 01622 891289.

There are 4 options:

Absence Press 1

School Office Press 2

School Business Manager Press 3

Wraparound Care Press 4 (only during WAC hours)

By email:

Our Admin Team, who deal with a range of questions and information sharing, can be contacted on admin@headcorn.kent.sch.uk Please continue to email this address when sharing information about collection, absence, attendance, day to day matters, events, clubs, general enquiries, etc.

If you want to have direct contact with members of the Senior Leadership Team, you can now email slt@headcorn.kent.sch.uk Emails to this address will be picked up by a member of SLT. This could be in relation to behaviour, complaints and any other more personal or specific concerns.

If you want to have direct contact with members of the Inclusion Team regarding SEN, Nurture, Safeguarding (as all members of this team are also Designated Safeguarding Leads) or other related matters, you can email inclusion@headcorn.kent.sch.uk

There is also a lot of information easily accessible on our website: www.headcorn.kent.sch.uk

Dates for your Diary:

Friday 1st Sept: INSET Day 1 (No children in school)

Monday 4th Sept: Start of New Academic Year (Children back to school)

Thursday 7th Sept: Grammar Entrance Test Day (Year 6)

Monday 11th Sept: Welcome to Year 4 Parent Meeting @ 2.30pm – 3pm

Tuesday 12th Sept: Welcome to Year 3 Parent Meeting @ 2.30pm – 3pm

Wednesday 13th Sept: Welcome to Year 5 Parent Meeting @ 2.30pm – 3pm

Thursday 14th Sept: Welcome to Year 1 Parent Meeting @ 2.30pm – 3pm

Friday 15th Sept: Welcome to Year 2 Parent Meeting @ 2.30pm – 3pm

Monday 18th Sept: Welcome to Year 6 Parent Meeting @ 2.30pm – 3pm

Monday 30th October: INSET Day 2 (No children in school)

Tuesday 31st October: Start of Term 2

Friday 15th December: End of Term 2

Tuesday 2nd January 2024: Start of Term 3

Monday 19th February: INSET Day 3 (No children in school)

Tuesday 20th February: Start of Term 4

Thursday 28th March: End of Term 4

Monday 15th April: INSET Day 4 (No children in school)

Tuesday 16th April: Start of Term 5

Mon 13th – Thu 16th May: Year 6 KS2 SATs Week

Friday 24th May: End of Term 5

Monday 3rd June: INSET Day 5 (No children in school)

Tuesday 4th June: Start of Term 5

Tuesday 23rd July: End of Term 6 / End of Year



NB Term Dates are also available on a handy calendar attached.

PTFA News

- We will be running the pre-loved uniform sale throughout the new school year, so please, please hold on to any branded uniform bits you find over the holidays. The green wheelie bin will be out again in September for you to put your donations in.
- We are already busy thinking about next year's events, so here are a few dates for your diary. More information for each event will be given out closer to the time but be sure to make a note of these dates!
 - **Saturday 23 September**-September Social - come & celebrate the schools' 150th birthday at an 'Old School Birthday Party'. Lots of games & fun to be had by all on school grounds
 - **Sunday 29 October**- Hallowe'en Trail around the village
 - **Sunday 05 November**- Fireworks, on school field
 - **Saturday 18 November**- Quiz & Fizz, in the school hall
- Unfortunately due to the increase in the price of stamps we will no longer be posting birthday cards from Miss Symonds apart from any that fall during the holidays. These cards will now be delivered to the children each afternoon instead.