

Purpose: A text which explains how to do something

**Examples:** Recipes, games, how to guides

## **Prior Knowledge:**

- Use of commands as a sentence type
- Organising ideas using different headings
- Time conjunctions to mark chronology in their writing

## **Key features**

Headings and Sub-headings	An additional headline or title that comes immediately after a headline or a heading given to a paragraph or section of writing.
Numbered Steps	Organisational device that makes it clearer for the reader
	to follow.
Time Conjunctions	Help to show the sequence of
	events in a set of instructions by
	creating a transition e.g. next,
	after that, ten minutes later
Imperative Verbs	The form of a verb that is usually
	used for giving orders.
Adverbs	A word which gives more
	information about a verb.
Present Tense	Actions that are currently
	happening.
Chronological Order	Following time order.

## Organisation, structure and effect

- Read and compare examples of instructional texts, evaluating their effectiveness.
- Identify the key features and organisational devices of an instructional text.
- Follow a set of instructions and evaluate their effectiveness.
- Write clear written instructions using correct range of features and devices to aid the reader
- Use clear headings and sub-headings
- Include an equipment / what you need list
- Use numbered steps in the correct chronological order