Non-Chronological Reports: Year 2

Purpose: **Non-chronological Reports: A report which is not written in time order. Normally a non-fiction text which gives information on a particular subject or event.**

Examples: Non-fiction texts, information leaflet, magazine articles

Prior Knowledge:

Key features

Caption	A short piece of text under a picture which describes or explains what is happening.
Diagram	A simple plan that represents an idea-often used to explain how it works.
Heading	Words at the top of a text as a title.
Introduction	The first paragraph of the text which gives basic information about what follows.
Labels	Gives information about specific parts of a diagram.
Present tense	Actions which are currently happening or usually performed.
Sub-heading	A word/phrase/sentence used to introduce part of a text.
Third Person	Written from another person's point of view or as an outside looking in. Used third person pronouns.

Organisation, structure and effect

- Writing set out under given headings with some additional detail given e.g. it had something inside it.
- Short sequence of informative points- some ideas grouped together
- Ideas expressed in simple form, grouped around main topics
- Some sentences linked by the topic
- Relationships between ideas usually marked by simple conjunctions
- Short series of informative points- ideas may be mainly based on personal experience
- Main ideas linked together with possible use of line breaks, numbers, time related words, phrases

Composition and effect:
- Write a simple opening statement as an introduction
- Write a simple closing statement
- Writing addresses given headings with some additional details
- Information is clear to reader; simple vocabulary choices show awareness of topic
- Relevant information is given in each section of the report with limited vocabulary choices relating to the topic