



HEADCORN SCHOOL PTFA

Minutes of PTFA Meeting, Wednesday 27th March 2019

Present:

Lizell Williams (Chair), Marie-Louise Stack (Secretary), Jack Keeler (Chair of Governors), Karen Lamb (Treasurer), Jen Davey (parent), Bianca Carey-Spencer (Year R class rep) and Angela Bleckman (Year 1 class rep).

Apologies:

Sarah Symonds (Headteacher), Vikki Nesbitt (parent), Zanna Brown (Year 1 class rep), Gemma Nanda (Year R class rep), Becky Lee (class rep) & David Gardner (Governor & parent).

1. Minutes of last meeting

The minutes of the last meeting on 26th February 2019 were approved.

2. Matters Arising

Office 365 solution – to take of online storage, communication etc - ongoing

School website updates – Ongoing. LW has emailed to ask for PTFA wording to be updated. MS will email LP about adding the last set of minutes, school lottery jpeg or flyer and adding to twitter

Charity Constitution update – still waiting for a response

3. Forthcoming events:

Film Night – Friday 29th March

There has been a last minute change of film, but we are hopeful the same children will still come. LW has borrowed a popcorn machine and stock for the hot dogs and other snacks are sorted. We are catering for about 80 children.

March Gift shop – Friday 29th March

MS and LW have the gifts all ready. We may need some more helpers to run the shop and setting up in the morning. We are hoping it will be finished by lunchtime.

May Fair – Monday 6th May

Planning continues by the committee. Nothing new to add or update the general meeting about at this stage.

4. School Lottery

95 tickets sold, earning the PTFA just under £2000 a year if everyone keeps their tickets. The weekly prize is currently about £28. Each week MS has been asking the winner if it is ok to publish their name and been celebrating their success on FB pages and other social media.



5. Open air cinema

Date confirmed as Saturday 21st September. This has been added as an event on our Facebook page and will be advertised in the May Fair programme. Still in discussions regarding the film choice. A list of possible films has been issued. It would be a PG rated film to attract a wider audience. LW has discussed with the Headcorn Film Society who wish us luck for the event.

6. Fireworks update

JD and VN are liaising with local developers, there was no response after JD shared the 'fall out' map. Assume we are ok to go ahead.

7. Head Teacher bid requests

None presented at this meeting

8. Any other business

The National Lottery funding for the new climbing frame was acknowledged, a great achievement and a fantastic resource for the children.

Bags for Life – Tesco

LW has been in discussion with Tesco. We can receive up to £7000 for one project. The project would need to be for around July 2020. LW to discuss further with SS as she would like to submit a proposal.

London Beach Charity Events

Discussed the opportunities they offer. MS to pick this up and get in touch with them to see about booking a lunch event for new reception parents and KS1 in October. A nice way to welcome the new intake and for them to meet other parents.

9. Next meeting

Wednesday 22nd May 2019 meet at School Office or Keeler gate (TBC).
Earlier start time of 7.30pm.